



# Standard Work for the Shopfloor (The Shopfloor Series)

*Productivity Press Development Team*

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Standard work is an agreed upon set of work procedures that effectively combines people, materials, and machines to maintain quality, efficiency, safety, and predictability. Work is described precisely in terms of cycle time, work in process, sequence, time, layout, and the inventory needed to conduct the activity.

Standard work begins as an improvement baseline and evolves into a reliable method. It establishes the best activities and sequence steps to maximize performance and minimize waste.

Cell staffing (line balancing and full work) Productivity's *Shopfloor Series* books offer a simple, cost-effective approach for building basic knowledge about key manufacturing improvement topics. Like all our *Shopfloor Series* books, **Standard Work for the Shopfloor** includes innovative instructional features that are the signature of the *Shopfloor Series*. The goal: to place powerful and proven improvement tools such as pull production techniques in the hands of your entire workforce.

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